

FORWARD PLAN MARCH – JUNE 2013

**Contact officer: Nadia Williams
Telephone: 01895 277655**

REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

The Forward Plan

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider these items and comment to the decision-maker.
2. Committee Members are requested to send in any questions they have on any items in the attached Forward Plan or in the published Cabinet agenda and reports, and to request any officers that they wish to be present to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
Council Departments: RS = Residents Services SC&H =Social Care & Health AD = Administration Directorate FD= Finance Directorate									
Cabinet meeting - 21 March 2013									
899	Uxbridge Library Refurbishment - Approval of Contractor	This report to Cabinet progresses the major refurbishment of the Uxbridge Central Library as part of the Council's trailblazing library refurbishment programme, including the appointment of a construction partner to undertake the works.	Uxbridge South		Cllr Douglas Mills / Cllr Jonathan Bianco	RS - Mohamed Bhimani	Corporate Teams	New	Private (3)
893	Update on High Speed 2	Cabinet will receive an update on the impact of the Government's plans for HS2, including any consultation responses, the legal challenge being led by Hillingdon and the 51M Group and local campaign activities by the Council and residents.	Various		Cllr Ray Puddifoot	RS - Jales Tippell / AD - Raj Alagh	Local interest groups		
873	School Condition survey works	Cabinet will receive a report progressing a number of works to improve the condition of schools within the Borough.	Various		Cllr David Simmonds & Cllr Jonathan Bianco	RS - Norman Benn			Private (3)
891	Draft Interim Planning Policy on Houses in Multiple Occupation - POLICY FRAMEWORK	Cabinet in December 2012 agreed to consult on a new interim planning policy on HMOs, which would be used to determine planning applications in the two wards affected by the Article 4 Direction, which is due for implementation from March 2013. Cabinet will be asked to agree the interim policy and recommend to Council for approval.	Brunel & Uxbridge South	09-May-13	Cllr Keith Burrows	RS - James Rodger	External consultation		

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889	Use of Financial Consultants to Maximise Planning Obligations	The report seeks authorisation for the engagement of independent, appropriately qualified third party financial consultants to assess the accuracy of Financial Viability Appraisals (FVA) that accompany planning applications. The full cost of these independent appraisals is met by the applicant, with no on-cost to the Council.	Various		Cllr Keith Burrows	RS - Matthew Duigan			
882	Continuation of the Vehicle Replacement Program (VRP) - 2012/13	Following a compliant tender conducted by Corporate Procurement, Cabinet is requested to approve the recommendation and award of contract for the purchase of various vehicles in accordance with the VRP and/or give delegated authority to the Leader and Cabinet Member and Deputy Chief Executive and Corporate Director of Residents Services to accept recommendation and contract award depending on the procurement timescales.	N/A		Cllr Jonathan Bianco	RS - David Fisher	Corporate consultees		Private (3)
887	Local List of Buildings of Architectural or Historic Importance	Cabinet will receive an update on the Local List, which was authorised by Cabinet in 2010. Buildings will be recommended for inclusion following consultation and nomination from officers and local residents.	Various		Cllr Keith Burrows	Charmian Baker			
831	Mayor of London refit programme - Investment Grade proposals	The report will advise Cabinet of the results of the energy consumption benchmarking exercise undertaken with recommendations for investment to reduce consumption, thereby reducing costs and carbon emissions.	All		Cllr Jonathan Bianco	RS - Janice Abbs	Corporate consultees		Private (3)

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856	Beds in Sheds' in Hillingdon	The report will set out the issues relating to 'Beds in Sheds' in Hillingdon and explain what progress has been made to date in dealing with this. The report will seek Cabinet approval for the approach to be taken in the future.	Various		Cllr Keith Burrows	RS - Jales Tippell			
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Henington			Private (3)
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services			
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	FD - Paul Whaymand			
SI	Quarterly Planning Obligations Monitoring report	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	RS - Jales Tippell / Vanessa Scott			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	RS - James Rodger			

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Cabinet Member Decisions - March 2013

867	Council Tax Collection and Recovery Processes and Procedures	Cabinet Members will be asked to approve a revised Council Tax Collection and Recovery Processes and Procedures document which takes into account the changes to Council Tax following the abolition of Council Tax Benefit.	All		Cllr Ray Puddifoot / Cllr Jonathan Bianco	FD - Rob Smith			
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Cabinet meeting - 25 April 2013									
901	Parking Enforcement Services	In November 2012, Cabinet gave approval to proceed with the re-tendering of the Parking Services contract. This report to Cabinet will present the outcomes of that for determination.	All		Cllr Keith Burrows	RS - Roy Clarke	Corporate Teams	New	Private (3)
833b	Accessible Hillingdon - Supplementary Planning Document - POLICY FRAMEWORK	Cabinet will be asked to approve the planning document following consultation and recommend to Council for adoption. The document will update supplementary planning guidance to developers and planning applicants on accessible housing, access to public buildings and inclusive environments in light of the Hillingdon Local Plan (i.e. both Part 1 and the saved policies which now constitute Part 2) and the 2011 London Plan.	All	09-May-13	Cllr Keith Burrows	RS - Ali Kashmiri / Charmian Baker	Various stakeholders	New	
906	Collection & treatment of co-mingled dry recyclables	Cabinet will be asked to make decisions in respect of the collection and treatment of co-mingled dry recyclables.	All		Cllr Keith Burrows	RS - Colin Russell		New	Private (3)
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Henington			Private (3)
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Cabinet meeting - 23 May 2013									
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Henington			Private (3)
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Cabinet meeting - 20 June 2013									
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Henington			Private (3)
SI	Quarterly Planning Obligations Monitoring report	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	RS - Jales Tippell / Vanessa Scott			
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CABINET MEMBER DECISIONS - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH									
SI	New allocation of S106 contributions	To approve allocation of planning obligation funds for use locally.			Cllr Ray Puddifoot & Cllr Jonathan Bianco	RS - Nikki Wyatt			
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action			Cllr Keith Burrows	RS - David Knowles	Traffic Liaison Group		
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities			Cllr Keith Burrows	RS - David Knowles			
SI	To consider parking management schemes & Traffic Regulation Orders	To consider and decide on the form of parking management schemes including stop and shop schemes at shopping centres. To also consider objections to traffic regulation orders and to decide whether to approve the orders in the light of objections			Cllr Keith Burrows	RS - David Knowles			
SI	Road Safety Programme, Traffic Congestion Mitigation Programme and School Travel Plan Programme	To approve any schemes in the programmes			Cllr Keith Burrows	RS - David Knowles	Traffic Liaison Group, Motorists' Forum, Ward Councillors		
SI	London Cycle Network Schemes and Cycling Initiative Schemes	To approve any schemes that are part of the London Cycle Network or are cycling initiative schemes			Cllr Keith Burrows	RS - David Knowles			

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SI	Chrysalis Programme of Environmental Improvements	The Cabinet Member(s) will be asked to consider the approval of projects.	Various		Cllr Douglas Mills & Cllr Jonathan Bianco	RS - Helena Webster			
SI	Erection and Renewal of Street Furniture	Following Cabinet's decision on 24th September, final sign-off of any expenditure against this term contract must be made by the Leader of the Council and Cabinet Member for Finance and Business Services.	All		Cllr Ray Puddifoot and Cllr Jonathan Bianco	RS - John Fern			
SI	Response to key consultations that may impact upon the Borough	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		as appropriate	various			